



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

December 8, 2021

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of November 10, 2021

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending November 30, 2021

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) Adoption of 2021 Budget and Capital Plan

ADJOURNMENT:



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REGULAR MEETING

December 8, 2021

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky and Joseph A. Wells

Absent from the Meeting: John A. Banaszak

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the November 10, 2021 Board Meeting.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky and Joseph A. Wells

VISITORS:

1. Monica Merrell, Vice-Chair of the Peters Township Council, and Ryan Jeroski, Assistant Township Manager – RE: Presentation of appreciation of the Sanitary Board

Ms. Merrell thanked the Board for volunteering their time to the community, and presented them with a token of appreciation on the behalf of the Township.

SOLICITOR'S REPORT: Copy on File.

Mr. Boring reported he will prepare the deeds for the 974 Churchill Road property once the approvals are completed and the subdivision plan is recorded. Mr. Hanley reported the two variances were approved at the zoning hearing for the subdivision. Ms. Mowry reported it will take the next couple of months to get approvals, deeds prepared, and property appraised. The time frame will be to start to market the property for sale mid-March, with bids due the end of April. The property will have to be competitively bid per the municipally authorities act.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the PaDEP requested a 60-day extension for review of the Piney Fork 537 planning document.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported on the status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project. All major outstanding issues are scheduled be addressed before the holiday. There are still issues regarding the performance testing. Mr. Crosswell, with GHD, submitted a letter and a request for additional engineering fees. This was tabled until the project is completed.

OPERATIONS MANAGER'S REPORT: Copy of File

Mr. Chucuddy reported the Brush Run facility air compressor is broken. The vendor, CASCO, evaluated and will be donating to the Authority a three-month old replacement.

FINANCIAL CONTROLLER'S REPORT: Copy on File

Ms. Mowry reported the LSA presentation will be held in January for the LSA grant request submitted for the 2022 Sewer Infrastructure Rehabilitation Project.

Ms. Mowry gave an overview of the 2020/2021 Budget report. No rate increase is proposed for the 2022 Budget year.

Motion: To adopt the 2022 Annual Operating and Capital Budget

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky and Joseph A. Wells

FINANCIAL STATEMENT REVIEW: Month ending November 30, 2021.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of 2,056,298.60 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky and Joseph A. Wells

Fund	Disbursement	Total
Operating	Checks: through 6 Void Ck and ACH	\$211,844.16
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$1,157.50
CFS Capital Improvement Fund	Requisition 2021-11	\$5,987.62
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,226.17
Transfer of Funds	Construction Fund to Capital Improvements Fund	580,083.15
Transfer of Funds	Capital Improvements to SLL Bank for CD Purchase	\$1,100,000
	Total	\$2,056,298.60

OTHER BUSINESS:

Motion: To enter into Executive Session at 7:35 p.m. for discussion on personnel.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes =4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky and Joseph A. Wells

Executive Session Ended: 7:40p.m.

Motion: To adjourn the Board Meeting at 7:41 p.m.

Moved by Mr. Wells, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes =4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky and Joseph A. Wells

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Burns	Kaminsky	To approve the minutes of the November 10, 2021 Board Meeting.	Approved
2	Kaminsky	Wells	To adopt the 2022 Annual Operating and Capital Budget	Approved
3	Kaminsky	Wells	To approve disbursements.	Approved
4	Kaminsky	Burns	To enter into Executive Session at 7:35 p.m. for discussion on personnel	Approved
5	Wells	Burns	To adjourn the Board Meeting.	Approved